

## Third Future Schools – Texas

Board Meeting Minutes

January 13, 2021

11:00 a.m. CT

**DRAFT**

A meeting of the Board of Directors of Third Future Schools-Texas will be held on Wednesday, January 13, 2021, beginning at 11:00 A.M. CT by videoconference at

<https://zoom.us/j/99656663218>

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

Citizens who wish to address the Board during the Public Comment section of the meeting may sign up to speak using this form <https://tinyurl.com/tfs-texas>. Requests must be received at least one hour prior to the meeting.

***Attendance: Conrad Coleman, Michael Williams, Dorothy Reyes, Sarah Arrambide, Carey Davis, Michele Moore, Mike Miles, Dr. Brandon Thurston, Angela Perea, Seth Rau, Tori Vasquez, Zach Craddock***

- I. Call to Order-at 11:01
- II. Public Comments
  - A. No public comments registered/requested
- III. Consent Agenda
  - A. Approval of minutes for the meeting held December 9, 2020
    - 1. Motion by Reyes, 2<sup>nd</sup> by Arrambide, all approve
  - B. Approval of contract for Empower Schools
    - 1. Motion by Williams, 2<sup>nd</sup> by Reyes, all approve
- IV. Review of financial statements
  - A. Mr. Miles briefed the board on financial updates and Spring timelines to review financial items. Angela Perea, TFS Finance Director, was available for questions by the board. At this point in time, it is not predicted that Sam Houston Elementary will end the year with a fund balance.
- V. Informational Items
  - A. Ector County applications
    - 1. Michele Moore briefed the board on Bonham Middle School progress. A tour was conducted last week with senior leadership from Ector County.

Ector County indicated next steps would be a lone finalist recommendation to the superintendent tomorrow at 5:00.

B. Sam Houston progress

1. Dr. Thurston and Zach Craddock briefed the board on updates. Three board members were able to tour the school prior to the meeting.

C. TFS NWEA results

1. Mr. Miles provided an overview to the board of most recent student achievement data. Sam Houston will take the assessment in the end of January. Data from the TFS Colorado schools show that students are on average to finish the year with 1.5 years of academic growth. Achievement data for Sam Houston will be available in mid-February.

D. Teacher Incentive Allotment

1. Mr. Miles updated the board on a new teacher evaluation system that aligns with the TIA initiative. Staff will be introduced to this model at PLC on January 14. Application will be submitted in April, and notification of award by mid-June.

E. Fifth Quarter

1. Sam Houston is planning on hosting a 5<sup>th</sup> Quarter/Summer School program for students in grades K-6. This is planned to start in late June and run through July. More details/logistics will be presented to the board at a later date.

F. Vaccinations

1. Current efforts in place to encourage vaccinations for staff. Rollout with this is slow statewide and teachers are in the queue for vaccination. We will not require the vaccination but encourage one this year.

VI. Board meeting schedule

- A. Board meeting schedule was reviewed for accuracy. Board members will reach out directly to Mr. Miles for confirmation of set dates/times. Next meeting is tentatively planned for Feb. 10

VII. Adjournment-meeting adjourned at 11:56

### Third Future Schools – Texas

#### Notice of Board Meeting Minutes

April 14, 2021

11:00 a.m. CT

A meeting of the Board of Directors of Third Future Schools-Texas will be held on Wednesday, April 14, 2021, beginning at 11:00 A.M. CT. This meeting will be held via videoconference at the following link:

<https://zoom.us/j/96172808762>

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

Citizens who wish to address the Board during the Public Comment section of the meeting may sign up to speak using this form <https://tinyurl.com/tfs-texas>. Requests must be received at least two hours prior to the meeting.

Board Agenda		
Agenda Item	Time Use Tracker	Estimated Time
I. Call to Order-11:18 called to order	Other	1 min.
II. Public Comments-no requests for public comment where made	Synergy and Teamwork	required by law
III. Consent Agenda a. Approval of agenda-motion by Arrambide, 2 <sup>nd</sup> by Van Norden, all approved b. Approval of minutes for 24 March 2021-motion by Arrambide, 2 <sup>nd</sup> by Van Norden, all approved	Systems and Processes	1 min.
IV. Sam Houston's Academic Progress-Dr. Thurston provided an overview of instruction and systems review of all school operations. The building has worked to refine the LSAE model and has put new systems in place to increase accountability. Work has been completed around reading adjustments based on progress monitoring data.	Student Outcomes	10 min.
V. Teacher Incentive Allotment-Mr. Miles briefed the board on the TIA application to be submitted to TEA. Mr. Miles also discussed the compensation plan in detail that was submitted to TEA as part of the application. Michele Moore is working with stakeholders to communicate this application in compliance with the regulations.	Operations: Instruction and achievement	20 min.

VI. Network Action Plan-Mr. Miles provided information to the board around the 21-22 Network Action Plan. This information included the key actions, indicators of success, specific actions, and academic goals. Schools are to follow this model and submit school action plans by May 1.	Operations: Key action and goals	20 min.
VII. Budget overview: Sam Houston and Ector College Prep-Angela Perea briefed the board on the Sam Houston budget and spends to date. This included pupil funding, total revenue and expenses to date. Sam Houston is expected to finish the fiscal year with a modest fund balance. Mr. Miles provided the board with the Ector College Prep budget that will go into place July 1. This included anticipated per pupil revenue, staffing models, projected enrollment, and grant opportunities.	Other outcomes	10 min.
VIII. Ector College Prep opening-Zach Craddock provided an overview of staffing interviews, operations, and summer school plans currently underway.	Management and operations	10 min.
IX. Adjourn-meeting adjourned at 12:19	Other	1 min.

## Third Future Schools – Texas

### Board Meeting Minutes

9 June, 2021

11:00 a.m. CT

A meeting of the Board of Directors of Third Future Schools-Texas will be held on Wednesday, June 9, 2021, beginning at 11:00 A.M. CT. This meeting will be held via videoconference at the following link:

<https://zoom.us/j/91554106833>

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

Citizens who wish to address the Board during the Public Comment section of the meeting may sign up to speak using this form <https://tinyurl.com/tfs-texas>. Requests must be received at least two hours prior to the meeting.

**Attendance: Conrad Coleman, Martina Van Norden, Michael Williams, Seth Rau, Michele Moore, Nicole Gabriel, Mike Miles, Zach Craddock, Mechelle Jones (Midland ISD), Angela Perea, Dorothy Reyes joined at 10:37**

Board Agenda		
Agenda Item	Time Use Tracker	Estimated Time
I. Call to Order- at 11:01	Other	1 min.
II. Public Comments-no public comments registered	Synergy and Teamwork	required by law
III. Consent Agenda a. Approval of agenda-Motion by Williams, 2 <sup>nd</sup> by Van Norden, all approved b. Approval of minutes for 14 April 2021-Motion by Williams, 2 <sup>nd</sup> by Van Norden, all approved	Systems and Processes	1 min.
IV. EOY NWEA achievement data; include ECP past state accountability data-Mr. Miles provided the board with assessment results for the 20-21 school year. Sam Houston scored 1.58 years growth on the NWEA MAP assessment. Preliminary STAAR data shows growth in all areas with the exception of science	Student Outcomes	15 min.
V. Progress on Action Plan-Mr. Craddock summarized the Sam Houston 20-21 Action Plan for the board. Specific review of the indicators of success were provided for the board	Performance outcomes	15 min.
VI. Approve Budget: Sam Houston and Ector College Prep-Mr. Miles and Mrs. Perea discussed the proposed 21-22 school budgets for Sam Houston and Ector College Prep. Motion by Van Norden, 2 <sup>nd</sup> by Coleman, all approved	Budget and Finance	15 min.

VII. Update: Fifth Quarter; student and staff recruitment; school calendar-Mr. Craddock and Mr. Miles briefed the board on Q5 preparations and logistics to prepare for a successful implementation	Management and operations	10 min.
VIII. Adopt 2021-2022 Board reporting schedule-Mr. Miles provided the board with a 21-22 reporting calendar and recommendations for dates/topics. Motion by Williams, 2 <sup>nd</sup> by Reyes, all approved	Board operations	5 min.
IX. Adjourn-meeting adjourned at 11:52	Other	1 min.

**Third Future Schools – Texas**  
Notice of Board Meeting and Agenda  
11 August, 2021  
11:00 a.m. CT

A meeting of the Board of Directors of Third Future Schools-Texas will be held on Wednesday, August 11, 2021, beginning at 11:00 A.M. CT. This meeting will be held via videoconference at the following link:

<https://zoom.us/j/92856859215>

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

Citizens who wish to address the Board during the Public Comment section of the meeting may sign up to speak using this form <https://tinyurl.com/tfs-texas>. Requests must be received at least two hours prior to the meeting.

**Attendance: Conrad Coleman, Martina VanNorden, Michael Williams, Dorothy Reyes, Sarah Arrambide, Nicole Gabriel, Michele Moore, Seth Rau, Mike Miles, Dr. Brandon Thurston, Melissa Ware, Angela Perea, Tori Vasquez, Zach Craddock**

<b>Board Agenda</b>		
<b>Agenda Item</b>	<b>Time Use Tracker</b>	<b>Estimated Time</b>
I. Call to Order-at 11:03	Other	1 min.
II. Public Comments-no public comments registered	Synergy and Teamwork	required by law
III. Consent Agenda a. Approval of agenda b. Approval of minutes for 9 June 2021 c. Motion by Williams, 2 <sup>nd</sup> by Norden, all approved	Systems and Processes	1 min.
IV. SHES STAAR results; ECP STAAR results-Mr. Miles provided the board with a briefing on 2021 SHES STAAR results. The 1882 Partnership with Midland ISD helped support the academic gains made this year at Sam Houston Elementary School. Sam Houston made exceptional gains this year in Reading and Math.	Student Outcomes	15 min.
V. Network Action Plan-Mr. Miles shared the 21-22 Action Plan with the board. Specific attention was placed on the Key Actions outlined for this academic year.	Performance outcomes	15 min.

VI. Update and briefs: Fifth Quarter; Enrollment; staff recruitment; operations-Zach Craddock provided overview of all areas with Sam Houston and Ector College Prep. Michele Moore briefed the board with upcoming grant opportunities and grants received for both schools.	Management and operations	10 min.
VII. Update: Grants; expansion planning – Michele Moore discussed possibilities with Edgewood ISD and Midland ISD and expansion into these two districts under an 1882 Partnership.	Management and operations	10 min.
VIII. Review Board reporting schedule-Mr. Miles shared the projected reporting schedule for the 21-22 school year with the board.	Board operations	5 min.
IX. Adjourn-Meeting adjourned at 11:52	Other	1 min.



## Third Future Schools – Texas

Board Meeting Minutes

8 September, 2021

11:30 a.m. CT

*(At 11:00 a.m., prior to the Board meeting, the members of the Board will conduct a tour of Ector College Prep Middle School.)*

A meeting of the Board of Directors of Third Future Schools-Texas will be held on Wednesday, September 8, 2021, beginning at 11:30 A.M. CT. This meeting will be held in-person at Ector College Prep Middle School at 809 W. Clements, Odessa. You may also join via videoconference at the following link:

<https://zoom.us/j/91293382425>

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

Citizens who wish to address the Board during the Public Comment section of the meeting may sign up to speak using this form <https://tinyurl.com/tfs-texas>. Requests must be received at least two hours prior to the meeting.

**Attendance:** Sarah Arrambide, Conrad Coleman, Dorothy Reyes, Seth Rau, Carey Davis, Melissa Ware, Angela Perea, Brandon Thurston, Nicole Gabriel, Sandi Massey, Michelle Moore, Zach Craddock

Board Agenda		
Agenda Item	Time Use Tracker	Estimated Time
Tour of School (before Board meeting at 11:00 a.m.)	Other	30 min.
I. Call to Order (11:30 a.m.)-called to order by 11:48 am the meeting was called to order by Mr. Conrad Coleman	Other	1 min.
II. Public Comments-no public comments posted	Synergy and Teamwork	required by law
III. Consent Agenda a. Approval of agenda-motion by Arrambide, second by Coleman, all approved b. Approval of minutes for 11 August 2021-motion by, motion by Arrambide, second by Coleman, all approved	Systems and Processes	1 min.
IV. Update on instruction (successes and areas for improvement)- Zach Craddock provided an overview of staffing, instructional feedback and	Performance outcomes	10 min.

current spot observations. Mr. Miles reviewed the Spot Observation Tracking Sheet and showed the board the level of detail that instruction is being observed, tracked and monitored.		
V. Update on health and safety-Mr. Miles thanked the board for supporting the mask mandate for our schools in Texas. The expectation is that all students and staff are masked-up at all times in the building. Dr. Thurston reported at 99.9% of his families support the decision. Zach Craddock reported that two family members were upset at the decision and withdrew their students from ECP.	Management and operations	10 min.
VI. Update on budget-Mr. Miles informed the board that TFS-Texas has received new grant monies and they are being accounted for in the budget. The board also received info on ESSER III funding for both Sam Houston and Ector College Prep. Brief discussion was had on how the monies will be spent at each school. Projections show a strong fund balance is estimated at the end of the fiscal year.	Finance	5 min.
VII. Executive Director performance goals-Mr. Miles provided examples of the performance goals for the Executive Director. Motion to approve the goals made by Reyes, Arrambide second, all approved.	Performance outcomes	10 min.
VIII. <b>Executive session</b> on personnel matters-the board moved into executive session at 12:20. Motion by Reyes, 2 <sup>nd</sup> by Arrambide, all approved. The board exited executive session at 12:30. No action was taken during executive session.	Personnel	10 min.
IX. Adjourn-meeting adjourned at 12:33	Other	1 min.

**Third Future Schools – Texas**  
Notice of Board Meeting and Agenda  
13 October, 2021  
11:00 a.m. CT

A meeting of the Board of Directors of Third Future Schools-Texas will be held on Wednesday, October 13, 2021, beginning at 11:00 A.M. CT. This meeting will be held via Zoom. You may join via videoconference at the following link:

<https://zoom.us/j/91405365456>

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice.

Citizens who wish to address the Board during the Public Comment section of the meeting may sign up to speak using this form <https://tinyurl.com/tfs-texas>. Requests must be received at least two hours prior to the meeting.

***Attendance: Conrad Coleman, Michael Williams, Martina Van Norden, Dorothy Reyes, Nicole Gabriel, Sandi Massey, Michele Moore, Angela Perea, Mechelle Jones, Tori Vasquez, Mike Miles, Dr. Thurston, Zach Craddock***

Board Minutes		
Agenda Item	Time Use Tracker	Estimated Time
I. Call to Order- meeting called to order at 11:02	Other	1 min.
II. Public Comments-No comments registered	Synergy and Teamwork	required by law
III. Consent Agenda a. Approval of agenda b. Approval of minutes for 8 September 2021 c. Motion by Williams, 2 <sup>nd</sup> by Van Norden, all approved	Systems and Processes	1 min.
IV. NWEA MAP beginning-of-year data; interim assessments information-Mr. Miles provided an overview of the NWEA MAP BOY scores for the Texas schools. This included growth areas in reading, math, science when compared to the national averages.	Achievement data	10 min.
V. Update on instruction (successes and areas for improvement)-Zach Craddock reviewed spot data and specific areas of improvement needed. Two areas identified are Purposeful Instruction and Student Engagement.	Performance outcomes	10 min.

VI. Progress on Action Plan-All specific actions have been completed and up to date on the Network/School Action Plans. The System Review Team will conduct an independent audit of the action plan in October.	Performance outcomes	10 min.
VII. Update on health and safety-Mr. Miles provided an overview of COVID protocols and current numbers on positive cases in the school environment.	Management and operations	5 min.
VIII. Update on budget – five-year projection-Mr. Miles and Angela Perea discussed the budget, enrollment and financial projections over the next five years for both Sam Houston and Ector College Prep. Mr. Miles shared with the board the ESSER III plan and the transparency process for both school communities.	Finance	10 min.
IX. HR and other items-Mr. Miles and Zach Craddock updated the board on staffing vacancies for Sam Houston and Ector College Prep. Mr. Miles informed the board that staffing remains the number one challenge for Districts and Charter Networks across the country.	Management and operations	10 min.
X. Hosting the Colorado Board (24 Jan or 7 Feb)-Mr. Miles discussed the possibility of the Colorado Board visiting the Texas schools and meeting the TFS-Texas Board. A tentative date of January 24 was set for a site visit from the Colorado Board of Directors.	Board planning	5 min.
XI. Adjourn-Meeting adjourned at 11:46	Other	1 min.